



## Doncaster Hockey Club, Inc

Established 1974

Incorporation number: A0045159C

www.doncasterhockeyclub.com.au

### MINUTES OF 2019 ANNUAL GENERAL MEETING OF THE DONCASTER HOCKEY CLUB, INC

Minutes for the Annual General Meeting to be held on Thursday, 28<sup>th</sup> November 2019 at the Hockey Club Pavilion, Mullum Mullum Reserve at 7.15 pm. Cnr. Reynolds & Springvale Roads, Donvale.

#### MINUTES:

**Meeting start time: 7.20PM**

**Meeting End time: 7.50PM**

#### Attendees

Andrea Snow, Craig Huntley, Sarah Gaskill, Michelle Huntley, Lyn Todero, Ron Todero, Ken Scott, Ann Henry, Paul Nourish, Wayne da Silva, James Legg, Robyn Pascoe, John Hamilton, Mohan Arunasalam, Rochelle Simmonds, Craig Simmonds, Richard Wright, Thomas walker, Meridie Jackson, Robert Cavill, Scott David, Bob Esselmont, Dean Todero, Callum Storey

#### Apologies

John Henry, Meg Ballment, Adam Oberg, Thomas Oberg, Graeme Down, Mark Burchell, Paul Sampson, Helen Padget.

#### Welcome to members

Welcomed by: Sarah Gaskill

**Welcome statement:** "I'd like to welcome you all here tonight to our 2019 AGM and begin by acknowledging the traditional owners, past, present and emerging of the land here at Mullum Mullum Reserve and to thank each of you for taking the time to attend. We have a very good turn out tonight from our members and we have a quorum which means we can conduct tonight's meeting. I'd specifically like to acknowledge our Life Members in attendance, Lyn Todero, Ron Todero, Ann Henry, John Hamilton, Wayne da Silva, Ken Scott, Bob Esselmont, Andrea Snow and a new induction, Dean Todero, who we will formally induct shortly.

I'd also like to introduce the executive board members, who are here tonight – Ken Scott, Mohan Arunasalam, Craig Huntley, Sue Sturrock and Meridie Jackson.

We will start tonight by accepting the minutes of the 2018 AGM. A copy was made available to you in the invitation and was also posted on our website. Does anyone have any questions about the 2018 minutes, or does anyone need a hard copy which we have printed for you tonight?

No questions were recorded

#### Minutes of 2018 AGM

Acceptance of minutes proposed by: Lyn Todero

Seconded by: Robyn Pascoe

Accepted/rejected: **Accepted**

Other comments: None



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### Pavilion Operating Committee's report

#### Comments:

Bob Esselmont provided an update on the POC and it's overall operations.

Overall, the POC had a good year, including through the bar, which brought in revenue of approximately \$50k and an overall profit of \$17k, which is split between DHC and DBC (Donvale Bowls Club) as we share the use of the pavilion. The POC is holding \$22k in reserve for future works in the clubrooms or unexpected expenses. The pricing is managed by both Kym Saunders from DHC and Lindsay Ridgewell from DBC. They also do a lot of work to locate the best priced drinks for the bar to maintain profits and keep costs low. Apart from \$600 on a bar fridge, there has been no capital expenditure.

The POC has seen an increase on revenue from 2018, which includes an increase in EFTPOS transactions, leading to a belief that EFTPOS will continue to play an important part in the revenue of the club for both the POC and for DHC.

There are no planned capital works for the clubrooms until 2020, when a new kitchen, along with some other clubrooms upgrades are planned mid-late 2020. Details of this will be provided in the 2020 Annual Report and AGM.

Sarah Gaskill acknowledged the members of the Pavilion Operating Committee and thanked them for their work representing Doncaster Hockey Club. Sarah also noted that the relationship between DHC and DBC is an important one in allowing for a smooth running of the rooms and thanked those involved in facilitating a good relationship between the 2 organisations, in particular, Bob Esselmont and Ann Henry.

Sarah also noted that we will be getting new change rooms and a new scoreboard in 2020, thanks to some grants provided to the club.

No questions or comments were made from the floor.



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### Chairperson's Report

Sarah Gaskill provided the Chairperson's report.

Sarah opened by talking about what a successful year the club had had. She discussed what a privilege it is to be part of such a vibrant club with many people working behind the scenes to make the club an inclusive and welcoming organisation to be part of.

Particular highlights included the whole of club launch earlier in the year, boys and girls nights in, Jacqui Louder offering a sports psychologist view, the Family Fun Day, Juniors, Seniors and Masters games as well as a number of fresh initiatives.

Other highlights included:

- Revamped Survivor Day
- Strategic Plan refresh – thanks to the help and support of Mary Wooldridge
- Having the clubrooms and canteen and bar accessible creating a welcoming environment and the promise of new female-friendly changerooms
- Sponsorship from Bendigo Bank for a new scoreboard

Our backbone is our strong volunteer workforce (some 120 people) – so thank you to everyone who has played a role here from memberships, to team management and shed cleaning – the list is huge.

In particular, my thanks go to:

- John Henry and Ann Henry and Kym and Kevin Saunders for keeping our grounds safe and tidy
- Kym Saunders for managing the ProShop and Canteen
- Bob Esselmont for his grounds booking manager role and his work in the POC
- Lynn and Ron Todero for managing our bar for Masters games
- Graeme Down for his exceptional media match reports and website updates and giving Donny a visible public identity in Leader Newspapers
- Matt Mitchell for his work as Men's Masters Coordinator
- The BBQ and Bar volunteers
- Robyn Pascoe and Tia Horton for their work in developing our umpires
- All our coaches who give of their time and experience across the club every week throughout the season to help our players be their best, and
- Our army of over 120 volunteers

Thank you to our many sponsors- with special mention to our Gold Sponsors Bendigo Bank and Audi.

Our club officials are a robust group with senior umpires supporting club umpires and technical bench helpers. Special thanks to Tia Horton, Robyn Pascoe and Stevie Poling for their leadership. We are getting better as a club with growing respect towards umpires and officials. Our new signage helps to send our strong message home. In 2020 we will continue to promote respect to all and call on all our members to support this. Implementing our junior umpire development policy is a key step to help our officials be the best they can be. Congratulations to Millie Castor winning the Mike Taylor Shield- most improved umpire-Girls.



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Hockey is core to what we do and our club culture is clearly demonstrated across all grades and sections. It's been great to see Wayne McIndoe, Maria Romagosa and their teams really setting the bar in Men's and Women's Premier League and Reserves. Big thank you to Cam Janky, James Legg, Karla Barrett who held the Women's teams in good stead as Maria welcomed her daughter Jana to the world.

Also, the great support Russell Ford gave to the Mens sections when Wayne McIndoe was away. We have so many people across so many sections that work hard to support all our members – bringing home some flags.

Mark Taylor (Coach Director) along with Maria Romagosa and James Legg (Junior Development Officers) work diligently in the junior section to help us be the best we can be. Being awarded the Ernie Johns Trophy for best junior boys club for the second year in a row.

Our club Executive has had a busy year helping guide our club in strategic, financial and operation issues. With Ken Scott, Mark Burchell and Sue Sturrock inspiring the sections; Paul Sampson leading sponsorships; Mohan Arunasalam financial direction; Craig Huntley's organisation skills and Meridie Jackson's high-performance drive – it's another Premiership team at Donny. We are deeply grateful for this input and intelligence to our club – thank you.

We are eternally indebted to the energy, commitment and contribution that Andrea(Philly)Snow provides to our club. Internally and externally she drives us forward in so many ways at so many levels.

After 8 years on the board I have taken the big decision to step down and allow another direction for our wonderful club. I have so many marvellous memories and I thank everyone for your support and advice during this time, especially Meg.

I am truly indebted to everyone on our executive for their leadership and the huge effort from Andrea Snow. I wish the club the success it works for and deserves. Taking Donny to 50 in 2024.



DHC Annual Report  
2019 Final.pdf



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### Treasurer's Report

Report provided by: Mohan Arunasalam

#### Details of Treasurer's Report:

The Financial Report was provided to each of the attendees of the meeting. Additional copies can be made available upon request.

#### Financial Performance

The 2019 year has seen the club recording a net profit compared to net loss position in 2018 year. The turnaround is mainly due to the following factors: -

1. Increase in sponsorship receipts (specifically the scoreboard sponsorship)
2. Increase in winter registrations
3. Increase in profit and revenue from 2018
4. Reduction in Ground Hire expenses

#### Revenue

Total revenue increased by 11% compared to 2018. Outside of registration fees the club generates revenue from a number of sources including social events, sponsorship, trading operations.

The club has 4 main trading operations: Ground Management, Pro Shop, Canteen and the Pavilion.

The profit from Ground Management is reserved to cover future replacement of the pitch. The profit from the other trading operations is invested into development of infrastructure and management and administration.

The sponsorship money is used to support Junior development, uniforms for the top teams, equipment purchases and wellbeing and leadership workshops.

#### Expenditure

The major expenditure categories for the club are:

Cost of sales for the bar, canteen and pro-shop
Coaching, Training & Playing Costs
Junior & Player Development Costs
Social, Management & Administration Costs
Property & Building Costs

#### Financial Position

The club's major assets are the ground, property improvements and cash reserves. We have no external debt and our only liabilities are normal trade creditors and current payroll and GST liabilities.

With cash management, our key objective is to ensure we had enough funds reserved to cover the club's contributions to the 2019-20 Pavilion upgrades includes the kitchen, changerooms, and new technical bench and dugouts. In addition, ensuring we have funds for future contributions for replacement of the pitch, and any other major maintenance items as they arise and to allow for contingencies and other abnormal operational expenses.

The club will continue with its strategic decision to reinvest its profits into coaching and development and improving infrastructure for players, coaches and members. This investment is only made after the playing sections have contributed to the ground management reserve by paying ground hire fees for the use of the pitch.

Thank you to the assistance of **Michelle Huntley** whose work and financial support with accounts, booking keeping and invoicing is greatly appreciated.

Sarah Gaskill also noted that we made a number of strategic investments in 2018-2019, including coaching initiatives, e.g. Mark Taylor as the Director of Coaching as well as specialists like psychologists to help with the success of the club.

**More detail on the financial report can be requested from the club.**



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### Election of Office Bearers for 2018

#### Executive

- **President** – Ken Scott: (Nominated by: Craig Huntley , Seconded by: Sarah Gaskill)
- **Secretary** – Adam Oberg (Nominated by: Ken Scott , Seconded by: Sarah Gaskill)
- **Treasurer** – Mohan Arunasalam: (Nominated by: Sarah Gaskill, Seconded by: Craig Huntley) Re-elected for 2020
- **Paul Sampson**: (Nominated by: Andrea Snow, Seconded by: Craig Huntley)
- **Meridie Jackson**: (Nominated by: Andrea Snow, Seconded by: Craig Huntley)

#### Men's

- **Men's Chair** – Scott David: (Nominated by: Ken Scott, Seconded by: Sarah Gaskill)
- **Men's Vice Chair** – Kiran Arunasalam (Nominated by Scott David, Seconded by Ken Scott)
- **Men's Vice Chair** – Chris Derry (Nominated by Scott David, Seconded by Ken Scott)

#### Women's

- **Women's Chair** – Currently Vacant

#### Junior's

- **Junior Chair** – Currently Vacant

### Nomination of Life Member

Dean Todero was nominated as a Life Member of DHC for 2019, in recognition of his loyalty to the club, the work he has done to help the club grow and his achievements in hockey.

Dean's Life Member nomination was proposed by Andrea Snow and Seconded by Richard Wright. The nomination was accepted unanimously. Congratulations on Life Membership Dean.



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### General Business/Other notes

With formalities completed, the meeting was opened up to general business and questions from the floor.

- No questions were offered from the floor this year.
- Ann Henry did comment that the representatives page in the Annual Report was a great initiative and looked very good

### DHC Strategic Plan

As part of our Premier League Entry Criteria (LEC), it is a requirement of HV, but also an important part of the growth and development of the club that we have a Strategic Plan. We have been working for a number of months in developing our Strategic Plan and now have our most current version (version 3), with the help and support of Mary Wooldridge, who is a parent at DHC, as well as a number of our members who have participated in working groups which we have had throughout the year and provided feedback.

While this is the most current version, we consider this to be a working document, with the possibility of updating as we grow and develop new ideas. This documents takes us to 2024 and beyond.

A copy of the Strategic Plan will be available on the club website for download.

We have also been accepted into Premier League (Women's and Men's) for 2020 by Hockey Victoria.

### Thanks to outgoing Exec members

Sarah recognised and thanked the outgoing executive members for their work and time served. The outgoing members included:

- **Sarah Gaskill – Chairperson**
- **Craig Huntley – Secretary**
- **Sue Sturrock – Junior Chairperson**
- **Mark Burchell (absent) – Women's Chairperson**

A presentation was made to each in appreciation of their efforts and Ken Scott, the incoming DHC Chairperson thanked Sarah for her work and efforts over the last 8 years on the executive.

### Meeting close

Sarah Gaskill thanked the DHC Members who had attended the AGM for their attendance and at 7.50pm, closed the meeting.

Refreshments were provided to the members following the meeting.



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### Appendix

1. 2019 Annual Report
2. 2019 AGM Agenda
3. 2019 AGM Notice of Meeting
4. 2019 AGM Attendance
5. 2019 PAV OPS Report

#### 2019 ANNUAL REPORT



DHC Annual Report  
2019 Final.pdf

#### 2019 AGM AGENDA

### 2019 ANNUAL GENERAL MEETING OF THE DONCASTER HOCKEY CLUB, INC - AGENDA

Agenda for the Annual General Meeting to be held on Thursday, 28<sup>th</sup> November, 2019 at the Hockey Club Pavilion, Mullum Mullum Reserve at 7.15 pm. Cnr. Reynolds & Springvale Roads, Donvale.

- Welcome to members
- Apologies
- Minutes of 2018 AGM
- Pavilion Operating Committee's report
- Chairperson's Report
- Treasurer's Report
- Election of Office Bearers for 2019
  - Executive
  - Men's
  - Women's
  - Junior's
  - Other appointments
- Nomination of Life Members
  - Dean Todero
- General Business



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### **2019 NOTICE OF AGM**



AGM 2019 Notice of meeting.pdf

### **2019 AGM ATTENDANCE**



AGM 2019 Attendance.pdf

### **2019 PAV OPS REPORT**



AGM 2019 PavOps Report.pdf