



Doncaster Hockey Club, Inc

Established 1974

Incorporation number: A0045159C

www.doncasterhockeyclub.com.au

MINUTES OF 2017 ANNUAL GENERAL MEETING OF THE DONCASTER HOCKEY CLUB, INC

Minutes for the Annual General Meeting to be held on Thursday, 7th December 2017 at the Hockey Club Pavilion, Mullum Mullum Reserve at 7.30 pm. Cnr. Reynolds & Springvale Roads, Donvale.

MINUTES:

Meeting start time: 7.30PM

Meeting End time: 8.20PM

Attendees

Andrea Snow, Craig Huntley, Sarah Gaskill, Marc Peskett, Lyn Todero, Ron Todero, Ken Scott, Ann Henry, John Henry, Dean Todero, Andrew Norman, Simon Nourish, Paul Nourish, Wayne da Silva, Gary Kelly, Robert Moule, Debbie Ballment, Craig Simmonds, John Hamilton, Lynn Peskett, Mark Burchell, Meridie Jackson

Apologies

Sue Sturrock, Paul Sampson, Meg Ballment, Mohan Arunasalam, Graeme Down, Louise Pasquali, Mark Clutton, Bob Esslemont, Narissa Boundy, Kym Saunders, Maria Romagosa, Tim Snow, Harry Date, Rob Henry

Welcome to members

Welcomed by: Sarah Gaskill

Welcome statement: "I'd like to welcome you all here tonight to our 2017 AGM and begin by acknowledging the traditional owners, past, present and future of the land here at Mullum Mullum Reserve and to thank each of you for taking the time to attend. We have a very good turn out tonight from our members. I'd specifically like to acknowledge some of our Life Members, Lyn Todero, Ron Todero, Ann Henry, John Henry, John Hamilton, Wayne da Silva and Andrea Snow.

I'd also like to introduce the executive board members, who are here tonight – Ken Scott, Marc Peskett, Craig Huntley, Mark Burchell and Meridie Jackson.

We will start tonight by accepting the minutes of the 2016 AGM. A copy was made available to you in the invitation and was also posted on our website. Does anyone have any questions about the 2016 minutes, or does anyone need a hard copy which we have printed for you tonight?

No questions were recorded

Minutes of 2016 AGM

Acceptance of minutes proposed by: Lyn Todero

Seconded by: Ron Todero

Accepted/rejected: Accepted

Other comments: None



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Pavilion Operating Committee's report

Comments:

Bob Esselmont was unable to make it to the AGM and will make the POC report available at a later date via our website. A copy can also be emailed or posted to anyone who requires it.

Sarah Gaskill acknowledged the members of the Pavilion Operating Committee and thanked them for their work representing Doncaster Hockey Club.

Marc Peskett provided an overview of the report:

- The year was a positive one from a business and financial perspective
- Expenses had increased as a fall-out from the break-ins to the rooms over the previous 12 months and the associated costs with repairs and increased security
- Bar takings were up
- Bob Esselmont will provide a full report to the committee at their upcoming meeting. After this, the report will be made available to Doncaster Hockey Club.

No questions or comments were made from the floor.

Chairperson's Report

Sarah Gaskill provided the Chairperson's report.

Sarah opened by talking about what an action-packed year 2017 has been, busy on-field and off the field. She discussed what a privilege it is to be part of such a vibrant club with many people working behind the scenes to make the club inclusive and welcoming.

Particular highlights included the Family Fun Day, Jake Edwards sharing his story "outside the locker room", the atmosphere at the juniors, seniors and masters games each week and the success of our sides reaching finals.

We also had some great new initiatives including;

- Faces of Donny – volunteer recognition wall
- Club '74 – sponsorship group – with thanks to Craig Simmonds and Dean Todero for being the driving force behind this group
- The many jobs done by our volunteers

All of this takes many people and much planning – our volunteer army grows and lets us be smarter and more agile than ever. In particular, my thanks go to:

- John and Ann Henry and Kym and Kevin Saunders for keeping our grounds safe and tidy, and managing the ProShop and Canteen
- Bob Esselmont for his organised grounds booking manager role.
- Lynn and Ron Todero for keeping our bar going for masters hockey
- Graeme Down for his exceptional media match reports and website updates and giving Donny a visible public identity
- Fiona Adams for her work on our website and posters/flyers
- Tracey Mitchell and Narissa Boundy for coordinating the family fun day
- Matt Mitchell for his work as Men's Masters Coordinator
- The BBQ and Bar volunteers
- The club executive – Marc Peskett, Mark Burchell, Meridie Jackson, Andrea Snow, Sue Sturrock, Craig Huntley, Ken Scot for their work behind the scenes

Other people who have helped make the club what it is include;



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- Deb Ballment
- Ian Flack
- Wayne McIndoe
- Mark Taylor
- Maria Romagosa
- Matt Whitbread
- All our other coaches who give of their time and experience across the club every week throughout the season to help our players be their best

We are proud to be able to inaugurate Ken Scott as a Life Member in true recognition of the hours and days he has invested into our club – congratulations Ken.

I'd also like to acknowledge Andrea Snow who works tirelessly in the club throughout the year and has done some fantastic work for the club again this year.

Finally, I'd like to acknowledge Marc Peskett, who has served this club for 11 years as Executive Treasurer, and is stepping down as this year, with Mohan Arunasalam to step into his role in 2018. In his time in the role, Marc has seen significant strategic changes with major financial impacts, including the employment of a Junior Development Officer, Operations Manager and the opening of the proshop. Marc's wisdom and guidance has been pivotal in assisting the club achieve these milestones, setting Doncaster Hockey Club as a benchmark club in Australia.

Thank you for all your work and support over the last 11 years Marc.

Finally, I'm so excited for 2018 to make our club and players be the best they can be – One Doncaster. I am looking forward to continuing my work with DHC in 2018."

Treasurer's Report

Report provided by: Marc Peskett

Details of Treasurer's Report:

The Financial Report was provided to each of the attendees of the meeting. Additional copies can be made available upon request.

This year was a good year for the club, thanks to some new initiatives.

Highlights:

- Revenue up by 15% - largely thanks to new sponsorship (via Club '74)
- Summer hockey from 2016 was a great success – although this will be less for next year due to the pitch replacement this year
- Overall sponsorship is up this year
- Social Receipts are up, thanks to Survivor Day
- We have the funds available to pay for the pitch replacement, with some funds left over for other expenses
- We are looking at building a Tech Bench and replacing the scoreboard – all of which we have the funds available to do
- We are receiving good income from ground hire



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Overall, we have managed to increase our revenue and the club has grown financially both this year and in the time in the role.

Marc finished by thanking the club for the opportunity of working in the Executive Treasurer's role and confirmed that he will be stepping down.

One question was asked by Meridie Jackson – "who audits the clubs financials?" – the response was David Rodwell and Co, who have been our club auditors for a number of years.

Election of Office Bearers for 2018

- **Executive**
 - President – Sarah Gaskill: (Nominated by: Ken Scott , Seconded by: Andrea Snow) Re-elected for 2018
 - Secretary – Left vacant with Craig Huntley to continue as caretaker until a replacement can be found
 - Treasurer – Mohan Arunasalam: (Nominated by: Andrea Snow , Seconded by: Sarah Gaskill) Re-elected for 2018
 - Paul Sampson: (Nominated by: Craig Huntley, Seconded by: Sarah Gaskill)
 - Meridie Jackson (Nominated by: Craig Huntley, Seconded by: Sarah Gaskill)
 -
- **Men's**
 - Men's Chair – Ken Scott: (Nominated by: Sarah Gaskill , Seconded by: Robert Moule) Re-elected for 2018
 - Men's Secretary – Robin Smith: (Nominated by: Ken Scott , Seconded by: Marc Peskett) Re- elected for 2018
- **Women's**
 - Women's Chair – Mark Burchell: (Nominated by: Sarah Gaskill , Seconded by: Craig Huntley) Re-elected for 2018
- **Junior's**
 - Junior Chair – Sue Sturrock: (Nominated by: Andrea Snow , Seconded by: Maria Romagosa) – Re-elected for 2018
 - Junior Vice-Chair – Narissa Boundy: (Nominated by: Deb Ballment , Seconded by: Sarah Gaskill)
 - Junior Secretary – Deb Ballment: (Nominated by: Andrea Snow, Seconded by Sarah Gaskill)
 - Junior Membership Coordinator – Robert Moule (Nominated by: Andrea Snow, Seconded by Dean Todero)

Nomination of Life Member

Ken Scott

Proposed by: Sarah Gaskill

Seconded by: Wayne da Silva

Accepted: Unanimously

Sarah Gaskill provided an overview of Ken's work around DHC from his start at the club in the 1970's, he has been a proactive and serving member in the club for over 30 years, working in many roles, including: Player, Junior Chair, Men's Chair, amongst many other roles during this time. Ken is a deserving recipient of his Life Membership at the club.

DHC would like to acknowledge and thank Ken for his work at the club, and congratulate him on his elevation to Life Member.



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General Business/Other notes

Special thanks was offered to Marc Peskett for his work with the club and Sarah Gaskill presented him with flowers on behalf of the club.

Recognition pins and certificates were also presented to Life Members and certificates for service to the club. Particularly, Lyn Toderio for 20+ years of service to the club.

With formalities completed, the meeting was opened up to general business and questions from the floor.

- Lyn Peskett noted that the annual report was presented in a professional manner and was a valuable idea to present the annual report in printed and professional format so we have a hard-copy record for future use and display. She suggested that we could also send a copy to club sponsors.
- John Henry asked about the possibility of putting a request out to club members for a new/second hand fridge to be used in the room. It was agreed that we'd put the request out to our members either via the website or via social media
- John Henry also mentioned that we need to follow up with the council to have the toilet exhaust systems repaired as they are not functioning and are not good for health and safety when the toilets are being used. The council had said that they'd fix it, but nothing more was done. The club will follow this issue up with the council prior to the new season starting
- It was also mentioned that we have had water leaks in the clubrooms, which need to be fixed. We will also follow this up with the council
- It was noted that in the printed annual report there was an error in the MPL results, listing them as finishing 4th for 2017 season and 2nd for the 2016 season (it should have been the other way around). This has been rectified in the soft copy, but the printed copies can't be reprinted.
- Gary Kelly asked about the tech bench progress. This has been put on hold for now as we are still waiting for a response from the council. This will be followed up early in 2018
- John Henry (and Bob Esselmont) are looking at negotiating lower power tariffs for the club. They expect this to be difficult and will advise the outcomes of this – they are also looking at the possibility of using LED lights for the ground as they may be cheaper and more efficient to run than the current lights. While it is unlikely for the immediate future, it could be something for a later time

At 8.20pm all questions were responded to and there were no further questions from the floor.

Sarah Gaskill thanked the DHC Members who had attended the AGM for their attendance and at 8.20pm, closed the meeting.

Refreshments were provided to the members following the meeting.



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Appendix

- 1. 2017 AGM Agenda**
- 2. 2017 Chairperson's Report**
- 3. 2017 Treasurer's Report**

AGENDA

2017 ANNUAL GENERAL MEETING OF THE DONCASTER HOCKEY CLUB, INC - AGENDA

Agenda for the Annual General Meeting to be held on Thursday, 30th November, 2017 at the Hockey Club Pavilion, Mullum Mullum Reserve at 7.30 pm. Cnr. Reynolds & Springvale Roads, Donvale.

- Welcome to members
- Apologies
- Minutes of 2016 AGM
- Pavilion Operating Committee's report
- Chairperson's Report
- Treasurer's Report
- Election of Office Bearers for 2018
 - Executive
 - Men's
 - Women's
 - Junior's
 - Social Co-ordinator
 - Other appointments
 - Club Auditor
- Nomination of Life Members
 - Ken Scott
- General Business



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CHAIRPERSON'S REPORT

CHAIRPERSON REPORT - Sarah Gaskill

What an action-packed year 2017 has been and in so many ways. Busy on-field, busy off-field.

Personally, it is a privilege to be a part of such a vibrant club and it blows me away how many people work behind the scenes to make our club inclusive and welcoming.

Particular personal highlights have included our fabulous family fun day, Jake Edwards sharing his story 'outside the locker room', soaking up the atmosphere at the juniors, seniors and masters games and seeing the buzz from across the sections and grades as we got behind our Donny teams in finals.

There have been some refreshing new initiatives this year with the Faces of Donny posters, the 'thank you window' and Club 74 to name but a few. Thank you to Craig Simmonds and Dean Toderò for their Club 74 idea and drive – a unique connecting community.

Our clubrooms and canteen are the heart of our facilities and having them accessible has created a welcoming environment with many members taking advantage. We have spent a great deal of 2017 planning the resurfacing of the turf and we are grateful to Bob Esselmont, Rob Henry, John Henry and the helpful Staff at Manningham Council for making this project happen.

All of this takes many people and much planning – our volunteer army grows and lets us be smarter and more agile than ever.

In particular, my thanks go to:

- John and Ann Henry and Kym and Kevin Saunders for keeping our grounds safe and tidy, managing the ProShop and Canteen
- Bob Esselmont for his organised grounds booking manager role.
- Lynn and Ron Toderò for keeping our bar going for masters hockey
- Tracey Mitchell and Narissa Boundy for coordinating family fun day
- Matt Mitchell Mens Masters coordinator and his team
- The many BBQ and Bar volunteers

It's important that we have a visible public identity and Graeme Down and his team do just that with pictures, match reports, articles, website updates and social media posts – thank you.



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DHC CLUB AWARDS 2017

- **The Bob Esselmont Chairpersons Award** - Kym & Kevin Saunders
- **Dedicated Coach Award** - Tom Shaw & Lucas Pettolino
- **Rising Star Award** - Manisha Arunasalam & Joseph Woodgate

Our backbone is our strong volunteer workforce (some 120 people) – so thank you to everyone who has played a role here from memberships to team management to shed cleaning – the list is huge.

Our club officials are a robust group with senior umpires supporting club umpires and technical bench helpers. Special thanks to Tia Horton and Robyn Pascoe for their ongoing involvement.

Implementing our junior umpire development policy is a key step to help our officials be the best they can be.

Ian Flack continues to provide support and advice around our high-performance goals.

Hockey is core to what we do and our club culture is clearly demonstrated across all grades and sections.

It's been great to see Wayne McIndoe and his team really setting the bar in the Men's Premier League. We are so proud of the squad as they made it to the Grand Final.

We are truly grateful to the services of Mark Taylor in the women's team over the last 3 years as he steps down.

Getting our top two men's and women's teams in the finals series is a unique club achievement and credit to players and coaching staff.

Our club coaches across all the grades and sections work hard to support all our members.

Maria Romagosa (Junior Development Officer) works so diligently in the junior section to help us be the best we can be.

Our club Executive has had a busy year helping guide our club in strategic, financial and operation issues. With Mark Burchell, Sue Sturrock and Ken Scott (& Matt Mitchell-Masters), leading the sections; Paul Sampson leading sponsorships; Marc Peskett's financial wisdom; Craig Huntley's organisational skills and Meridie Jackson's high-performance and women & girls drive – it's another Premiership team at Donny.

This year Marc Peskett is stepping down from our Executive. Marc has undertaken the Executive Treasurers role for the past 11 years. In his time, our club has seen significant strategic changes with major financial impacts, including the employment of a Junior Development Officer, Operations Manager and the opening of Proshop. Marc's wisdom and guidance has been pivotal in assisting the club achieve these milestones, setting Doncaster Hockey Club as benchmark club in Australia. Thank you, Marc, you will be sorely missed.



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We are eternally indebted to the energy, commitment and contribution that Andrea Snow provides to our club. Internally and externally she drives us forward in so many ways at so many levels.

We are proud to be able to inaugurate Ken Scott as a Life Member in true recognition of the hours and days he has invested into our club – congratulations Ken.

I'm so excited for 2018 to make our club and players be the best they can be – One Doncaster.

Jolly Hockey sticks

Sarah 'Gaskers' Gaskill



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TREASURER'S REPORT

TREASURERS REPORT

Marc Peskett

The 2017 year has seen the club continue to build on its sound financial base.

Overall the club finished the year above budget of the back of increased revenue which was up by 15%. Sponsorship was up by \$13,000, with the Club 74 initiative contributing \$7,000. Summer hockey was also a great success with registrations increasing.

The club's major assets are the ground, property improvements and cash reserves. We have no external debt and our only liabilities are normal trade creditors and current payroll and GST liabilities.

With cash management, our key objective is to ensure we have enough funds reserved to cover the replacement of the pitch, other major maintenance items as they arise and to allow for contingencies and other abnormal operational expenses.

In October, the club, with the Manningham City Council went through to a tender process to appoint a contractor for the replacement of the pitch. As a result of that process Polytan was appointed and the pitch replacement started in December 2017. The club's contribution to the pitch replacement is capped at \$326,000, which we have in cash reserves set aside for this purpose.

We have a small reserved amount set aside to meet operational contingencies and other maintenance items as they arise. We also need to take account that we now have a mini pitch that will need maintenance and refurbishment in the future.

The club will continue with its strategic decision to reinvest its profits into Coaching and development and improving infrastructure for players, coaches and members. This investment is only made after the playing sections have contributed to the ground management reserve by paying ground hire fees for the use of the pitch.

Marc Peskett
Executive Treasurer